



8 WELLINGTON ROAD  
ST JOHNS WOOD  
LONDON NW8 9SP

## FEES TO LANDLORDS

The charges you pay will vary according to the property you are letting.

### Letting and Collection of Rent Fee

**13.2% of rent incl. VAT**

- Collect and remit rent received
- Deduct commissions and other works
- Make any HMRC deduction and provide Tenant with NRL8 (if relevant)
- Agree market rent and find a Tenant in accordance with Landlord guidelines
- Advise on refurbishment
- Provide guidance on compliance and statutory provisions and lettings consents
- Carry out accompanied viewings (as appropriate)
- Market the property and advertise on relevant portals

### Letting Property Management

**19.2% of rent incl. VAT**

- Collect and remit rent received
- Deduct commission and other works
- Make any HMRC deduction and provide Tenant with NRL8 (if relevant)
- Advise all relevant utility providers of changes
- Property inspection
- Arrange routine repairs and instruct contractors
- Hold keys throughout the Tenancy

### Tenancy Set Up Fee

**£240 incl. VAT**

### Inventory Make and Check In Fee

**From £100 - £1,000 incl. VAT**

### Renewal Fee

**£120 incl. VAT**

### HMRC Tax Returns (Non Resident Landlords)

**£240 incl. VAT**

### Arrangement of Major Works & Refurbishment

**12% of total Account incl. VAT**

### Special Attendance (court, tribunals etc)

**£120 per hour incl. VAT**

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